



Stonewall Columbus

1160 N. High Street
Columbus, OH 43201

2008 Pride Registration

**2008 Columbus Pride Parade & Festival
Saturday June 28th**

Registration Deadline June 9, 2008 by 5:00 P.M.

This application is required for the following Pride Participants:

Commercial Exhibitor/Booth
Non-Profit Exhibitor/Booth
Food Vendor/Booth
Parade Float/Vehicle Entrants

Columbus Pride Registration Information:

Jan Richards
Stonewall Columbus Pride Coordinator
614-930-2265
jrichards@stonewallcolumbus.org

***Bud Light is the Official Beverage Sponsor for the Stonewall Columbus
Pride Festival.***

No other alcoholic products may be advertised or sold at the event.

***None of the following is to be sold, advertised, distributed or otherwise
present at the event without the written consent of Stonewall Columbus:
Beverages, Ice Cream (Frozen Desserts), Water, Third Party
Sponsorships, and National Corporations/Franchises.***

PRIDE PARTICIPANT INFORMATION

Event Schedule: Stonewall Columbus Pride Festival 2008 is a one-day event that will be held Saturday June 28th, 12 p.m. – 7:00 p.m. The Parade will be held on Saturday with step off at 1:00 pm at Goodale Park and a festival with vendors, stages and entertainment featured at Bicentennial/Galbreath Park. The Pride Parade leaves Goodale Park in Victorian Village and ends at Bicentennial/Galbreath Park on Civic Center Drive in downtown Columbus. Vendor tear down will commence at 8:00 pm.

Communicating With Deaf and Hard of Hearing Individuals at Pride:

Did you know that deaf and hard of hearing individuals compromise 10% of the population in the United States? To make sure that you are reaching this large and diverse population, please provide information in a visible (written) format. When selling food, drink, or clothing, please use posters, banners and brochures or signs to indicate prices and sizes, enabling deaf or hard of hearing individuals to easily shop at your booth. Consider providing laminated menus or sample items of different sizes so that deaf or hard of hearing individuals can point to their selections when placing orders. Your cooperation in creating an accessible environment for deaf and hard of hearing people at the Columbus Pride Festival will be greatly appreciated.

Product Exclusivity: Product exclusivity is only granted to those companies that pay an exclusivity fee established by Stonewall Columbus. Please call Stonewall Columbus for details. Stonewall Columbus reserves the sole right to determine who will be granted exclusivity and to determine the number of businesses that sell similar products and/or services.

Trademarks: Stonewall Columbus reserves the right to the use of its logos, name, marks, symbols and other intellectual property. Any use of these without express written permission is a violation of the agreement with Stonewall Columbus and will result in expulsion from the Festival. Trademarks registered to Stonewall Columbus include: Columbus Pride, Columbus Gay Pride Parade, Columbus Pride Guide, Pride Celebration

Noise: As a courtesy to other exhibitors, Stonewall Columbus will limit amplified sound from your booth.

Your Space: Exhibitor spaces are rented in 10' x 10' spaces. No structure may exceed 15' in height. You must provide any tent or booth structure as long as it falls within the City of Columbus safety guidelines. It must also fit within the space that you have rented. Stonewall Columbus provides the space, one table and two chairs per 10' x 10' space rented. Tables and chairs must be returned to specific locations in order to receive your table/chair deposit.

PRIDE PARTICIPANT INFORMATION

Firearms: Firearms, loaded or unloaded, concealed or exposed are strictly prohibited from any float or walking group throughout the parade or at any booth or area at the Pride Festival at Bicentennial/Galbreath Park or Goodale Park. Exclusions include Stonewall hired Columbus Police officers pertaining to security contracts.

Power: Stonewall Columbus will not provide electricity. Exhibitors may bring their own generator as long as it fits within the 10' x 10' space.

Insurance and Vendor Permits: All participants must provide their own insurance and sign the Hold Harmless Agreement, which is included in this packet. It is the responsibility of each Vendor to obtain the necessary permits from the State of Ohio. Permit information is available by calling the Ohio State Department of Taxation at 1-888-405-4039.

Deposit: A deposit is required by every space that uses the one table and two chairs provided by Stonewall Columbus. After these table and chairs are taken to the drop-off location and logged by a Stonewall Columbus volunteer, the deposit is refunded to you by mail within two weeks after the event. Refer to the Pride participant Fee Schedule in this packet for current deposit amounts.

Business/Organization Description: Please supply a brief description of your business and the product you plan to offer at your Festival location on the application form.

Placement: Stonewall Columbus has final determination over the placement of all exhibitors. *Stonewall Columbus reserves the sole right to place exhibitors on any location that it deems fit.*

Deadlines: The application deadline is 5:00 p.m. on June 9, 2008 at 5pm. *Applications will be accepted after the deadline, but must be accompanied by a late fee equal to 25% of your total fee. Late applications have no guarantee of accommodation.*

PRIDE PARTICIPANT INFORMATION

Payment: Payment, including any applicable fees, must be made in full. Payment may be made using a major credit card, check, money order or cash. Checks and money orders should be made payable to Stonewall Columbus. **Cash payments can only be made in person at Stonewall Columbus - Do not mail cash !** Partial payments or invoicing will not be accepted. Receipts can be issued only by request. All checks must clear the bank upon first presentation or you may be barred from participation on the day of the event, without prejudice to any other rights or remedies available to Stonewall Columbus. Full payment and all required paperwork must accompany your application to be complete. Incomplete applications will be returned to sender, hindering your eligibility for available spaces. Post-dated checks are not accepted. You can apply and pay online with a credit card for Pride 2008. Please visit our website for additional information at www.stonewallcolumbus.org

Contract: Please read the contract in this application carefully and sign and date in the spaces provided.

Confirmation Process: You will receive a call prior to the event confirming your participation as a participant. You will also receive an email with your booth assignment, if applicable, and check-in instructions the week of the Pride Festival.

Cancellations: You may cancel your application at any time until June 2, 2008 by 5:00 pm and receive a refund of all fees paid, minus a 10% processing fee. Refunds will be paid within two weeks following the event. **CANCELLATIONS MADE AFTER 5:00 P.M. June 2, 2008 WILL NOT BE REFUNDED. EXHIBITOR "NO-SHOWS" ON THE WEEKEND OF THE EVENT WILL NOT BE REFUNDED.** Any assigned spaces not checked-in and occupied by 11:00 a.m. on Saturday will be subject to resale by Stonewall Columbus. Providing there is adequate space, the original exhibitor may be reassigned, but no refund will be made.

Bud Light is the Official Beverage Sponsor for the Stonewall Columbus Pride Festival.

No other alcoholic products may be advertised or sold at the event.

None of the following is to be sold, advertised, distributed or otherwise present at the event without the written consent of Stonewall Columbus: Beverages, Ice Cream (Frozen Desserts), Water, Third Party Sponsorships, and National Corporations/Franchises.

PARADE FLOAT/VEHICLE SPECIAL INFORMATION

Event Schedule: The Pride Parade leaves from Goodale Park at 120 W. Goodale Blvd. in Victorian Village and ends at Bicentennial/Galbreath Park at 233 Civic Center Drive in downtown Columbus.

11:00 a.m. All floats should be in place no later than 11:00 a.m. on Saturday. Floats should enter the line-up area on Poplar St. (by the BP station on Neil Ave.) and then turn left (North) on Dennison.

1:00pm Pride Parade Kick-off.

Arrival at Bicentennial/Galbreath: After the Pride Parade, you are encouraged to park your float at the Pride Festival so everyone can see it. Please be sure to indicate on your application form if you will be parking at the Festival so we can allow for space.

Float Definition: Any vehicle that is driven in the Pride Parade is considered a float and must be registered. The *only* exceptions are accessibility vehicles, official Pride golf-carts and official Security motorcycles.

Firearms: Firearms, loaded or unloaded, concealed or exposed are strictly prohibited from any float or walking group throughout the parade or at any booth or area at the Pride Festival at Bicentennial/Galbreath or Goodale Parks other than Stonewall hired Columbus Police officers pertaining to security contracts.

Float Dimensions: The height of floats cannot exceed 13' 6". Floats should not be wider than a single road lane.

Decorations: All floats must be decorated before arrival at Goodale Park. Additionally, ***Stonewall Columbus prohibits the display of logos, slogans, trademarks of any business other than the business listed on your application and Stonewall pre-approved logos.***

Sound: Any float that uses music or sound equipment must notify Stonewall Columbus on the application. It is our goal to spread these floats throughout the Parade to decrease the probability of having dueling stereos.

Litter: To ensure the safety of the participants and to limit the amount of litter generated by the Pride Parade, ***the throwing of items (e.g., confetti, beads, coupons, etc.) is prohibited. The throwing of anything from a float may result in an additional fine deemed appropriate by Stonewall Columbus.***

During the Parade: To keep the Parade moving in an orderly fashion, ***floats may not stop once the Parade is in motion. This is for security reasons and delays will not be tolerated.***

PARADE FLOAT/VEHICLE SPECIAL INFORMATION

Placement: Stonewall Columbus determines the placement of floats in the Pride Parade. Floats that arrive early *may* obtain positions near the front of the Parade. If your group needs to be in the front of the line-up, please arrive at Goodale Park as early as possible and submit the request and the reason for it on this application.

Deadlines: The application deadline is 5:00 p.m. on June 9, 2008. *Applications will be accepted after the deadline, but must be accompanied by a late fee equal to 25% of your total fee.* Late applications have no guarantee of accommodation. ***Anyone that has not submitted an application prior to the day of the parade will only be allowed in the parade by payment of cash in the sum of \$150.***

Cancellations: You may cancel your Pride Parade Float application at any time up until June 23, 2008 and receive a refund of all fees paid, minus a 10% processing fee. This will be paid within two weeks following the event.

CANCELLATIONS MADE AFTER June 23, 2008 WILL NOT BE REFUNDED. FLOAT “NO-SHOWS” ON THE DAY OF THE EVENT WILL NOT BE REFUNDED.

Bud Light is the Official Beverage Sponsor for the Stonewall Columbus Pride Festival. No other alcoholic products may be advertised or sold at the event.

PRIDE PARTICIPANT APPLICATION

Please type or print clearly. Be sure to fill in all sections. Send completed application and provided checklist with a check, money order (made payable to Stonewall Columbus) or completed credit card form and all required paperwork by 5:00 p.m. on June 9, 2008. If you have any questions about the application process, please contact Jan Richards, Pride Coordinator, at 614-930-2265 or Stonewall Columbus at 614-299-7764.
Our fax number is 614-299-4408.

FULL PAYMENT AND ALL COMPLETED PAPERWORK MUST BE INCLUDED WITH THIS APPLICATION. INCOMPLETE APPLICATIONS WILL BE RETURNED

PLEASE RETAIN A COPY OF ALL APPLICATION MATERIALS FOR YOUR FILES

Business Name:	_____
Mailing Address:	_____
City:	_____
State:	_____
Zip:	_____
Local Contact Person:	_____
Local Day Phone:	_____
Local Evening Phone:	_____
Email:	_____

Will you need to hook up to the water lines?	Will you be bringing a generator?
Yes _____ No _____	Yes _____ No _____
Will you be parking your Float/Vehicle at the Pride Festival?	Will your Float have sound?
Yes _____ No _____	Yes _____ No _____

PRIDE PARTICIPANT FEE SCHEDULE

Stonewall Columbus may not be able to fulfill special requests. Any requests accepted after the deadline will be a charged a 25% late fee.

Stonewall Columbus cannot guarantee that late entries will be accepted.

The Deposit for the Table & Chairs in each selection is refundable when items are returned and logged by a Stonewall Volunteer. Refunds will be made within two (2) weeks after the event.

Enter desired items, quantities and totals in the applicable table below.

COMMERCIAL EXHIBITOR

Quantity	Item	Cost Each	Total
	1 Table & 2 Chairs Deposit - Maximum Quantity of 1 for this item. (Deposit is refunded after event *)	\$25	
	Commercial Exhibitor/Booth (1 st) Fee	\$260	
	Commercial Exhibitor/Booth (2 nd) Fee	\$130	
	After June 9th, add a 25% late fee here		
		Total	

NON-PROFIT EXHIBITOR

Quantity	Item	Cost Each	Total
	1 Table & 2 Chairs Deposit - Maximum Quantity of 1 for this item. (Deposit is refunded after event *)	\$25	
	Non-Profit Exhibitor/Booth Fee	\$80	
	After June 9th, add a 25% late fee here		
		Total	

FOOD VENDOR

Quantity	Item	Cost Each	Total
	1 Table & 2 Chairs Deposit - Maximum Quantity of 1 for this item. (Deposit is refunded after event *)	\$25	
	Food Vendor Exhibitor/Booth Fee	\$600	
	After June 9th, add a 25% late fee here		
		Total	

PARADE FLOAT / VEHICLE

Quantity	Item	Cost Each	Total
	Parade Float/Vehicle Entrant Fee	\$110	
	After June 9th, add a 25% late fee here		
		Total	

PRIDE PARTICIPANT PAYMENT FORM

Check # or Money Order # _____

Cash (must be paid in person at Stonewall Columbus) _____

American Express _____

Discover _____

Master Card _____

Visa _____

Complete all sections below for credit card payment

Credit Card Number

Expiration Date

Cardholder Billing Name

Cardholder Billing Address

City State Zip

Cardholder Signature

PRIDE PARTICIPANT CONTRACT

For All Exhibitors and Float/Vehicle Participants:

This Contract affirms that the Applicant and/or Business represented by the Applicant is in accordance with the Mission Statement of Stonewall Columbus. The mission statement of Stonewall Columbus is:

Stonewall Columbus is a human rights organization servicing Central Ohio through advocacy, community building and education. We do this in pursuit of equality, fairness, safety for the entire gay, lesbian, bisexual, and transgender community.

Signature of this contract also affirms that the individual, organization, agency or business named does not discriminate in hiring, employment, participation, or services rendered based on the fact or perception of a person's race, color, creed, religion, national origin, ancestry, age, sex, sexual orientation, gender identity, domestic partner status, marital status, disability, or Acquired Immune Deficiency Syndrome status or HIV status.

For All Exhibitors Only:

The applicant understands that Stonewall Columbus has legal possession and control of the Festival site and the surrounding closed streets on Friday and Saturday, June 27th - 28th, 2008, pursuant to approved street closure with the City of Columbus. The Applicant further understands that the use granted by Stonewall Columbus is a LICENSE TO OCCUPY ONLY and is not coupled with an interest in the property and that Stonewall Columbus retains the right to terminate this license to occupy at any time during the Applicant's use if, in the sole determination of Stonewall Columbus, (1) the applicant is found to have falsified any of the statements contained in this application; (2) the Applicant is found to have changed or added to the use described in this application; (3) the Applicant creates a nuisance to Stonewall Columbus, its Licensee and/or its Guests; or (4) the Applicants use of the premises in any other way interferes with the orderly, safe and successful conduct of the Festival. The applicant further agrees (1) to furnish all equipment, inventory, supplies and personnel necessary to the operation of her/his/their space; (2) to be checked-in and occupying the space(s) assigned to them by no later than 10:00 a.m. on Saturday or risk being considered a "no-show" – with the tacit understanding that any exhibitor "no-shows" will a) not be eligible for a fee refund; b) space(s) not occupied by noon on Saturday are subject to resale by Stonewall Columbus and that c) the exhibitor to whom the spaces were originally assigned may, at the sole discretion of Stonewall Columbus, be relocated providing there is adequate additional space available; (3) to leave the area clean and clear of refuse; (4) to sell only the item(s) described in this application and to make no changes without the written consent of Stonewall Columbus; (5) that radio, web, or other transmission of any kind from the site without express written permission of Stonewall Columbus is forbidden; (6) to confine all sales activity to the location assigned to you by Stonewall Columbus; (7) Fees are non-transferable and no booth space may be reassigned or shared with a third party; (8) to provide all requested support documentation with the understanding that access to the Pride Festival site will be denied without it; and (9) to indemnify or hold harmless Stonewall Columbus against any and all liabilities arising from the conduct of the operations covered by this Contract.

PRIDE PARTICIPANT CONTRACT

The applicant is solely responsible for calculating and reporting to the IRS all taxes arising from the sale of applicable items.

By my signature below, I show that I have read and clearly understand the information contained in this Application and the responsibilities accorded to me as a participating exhibitor at the Columbus Pride Festival. I understand that I may cancel my application, minus a 10% processing fee, paid within two weeks following the event. I also understand that any refund request must be submitted with proper documentation and in writing to Stonewall Columbus by June 2, 2008.

For Float / Vehicle Entrants Only:

It is understood that the signature of this contract is binding on all officers, members, agents or employees of the contingent, and that contingent is aware of and will abide by all implied and stated Parade policies and procedures. The contingent also agrees to follow the instructions of the Pride Committee staff and volunteers. The applicant further agrees (1) to furnish all equipment, inventory, supplies and personnel necessary to the operation of her/his/their float; (2) to be checked-in and ready to begin the Parade no later 11:00 a.m. on Saturday or risk being considered a “no-show” – with the tacit understanding that any float “no-shows” will not be eligible for a fee refund; (3) to leave the area clean and clear of refuse; (4) to indemnify or hold harmless Stonewall Columbus against any and all liabilities arising from the conduct of the operations covered by this Contract. Furthermore, Stonewall Columbus reserves the right to remove any person or unit from the Pride Parade at any time who is, in its sole discretion and opinion, a hindrance to the safety or progress of the parade; or who places other participants or spectators in physical danger, or whose participation is inconsistent with the purposes and objectives of the event as set forth in the Mission Statement. I agree not to display any logos, slogans, trademarks of any business other than the business listed on my application and they must be pre-approved by Stonewall Columbus.

By my signature below, I show that I have read and clearly understand the information contained in this Application and the responsibilities accorded to me as a participating entrant at the Columbus Pride Festival. I understand that I may cancel my application, minus a 10% processing fee, paid within two weeks following the event. I also understand that any refund request must be submitted with proper documentation and in writing to Stonewall Columbus by June 23, 2008.

For All Exhibitors and Float / Vehicle Participants:

I hereby declare that all information herein provided by me is true, correct and complete.

Name: _____

Title: _____

Signature: _____

Date: _____

HOLD HARMLESS AGREEMENT BETWEEN STONEWALL COLUMBUS AND PRIDE PARTICIPANT

Stonewall Columbus and _____ (**Pride Participant**) hereby agree that Stonewall Columbus is not responsible for _____'s (**Pride Participant**) conduct that results in injury, loss or damage of detailed below:

If a person, entity or organization makes claim against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) and Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) is or may be liable for loss or damage sustained by the person, entity or organization, immediately upon Stonewall Columbus' written request, **Pride Participant** will take all steps necessary, including hiring counsel, to defend, protect, indemnify, hold harmless and render whole Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) against any and all claims, demands, suits or causes of action brought against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) for all liability, damage or loss, whether sought under law or in equity, which may be asserted against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers). The obligation undertaken by **Pride Participant** in this paragraph arises if the claims made against Stonewall Columbus (including its officers, directors, employees, agents and/or volunteers) are on account of injury, loss or damage caused by, arising out of, or in any way incidental to the conduct or operation of **Pride Participant**.

Stonewall Columbus and **Pride Participant** agree that the obligations under this agreement include, but are not limited to, those situations where liability for (1) injury, loss or damage is caused by the combined or concurrent negligence of Stonewall Columbus, **Pride Participant** or any third party (and any of their respective officers, directors, employees, agents and/or volunteers); and/or (2) injury, loss, or damage arises with or without fault based on any theory of strict liability, statutory liability or by operation of law.

Stonewall Columbus and **Pride Participant** agree that to the extent this indemnification or Stonewall Columbus (its officers, directors, employees, agents and/or volunteers) for injury, loss or damage may be found to be contrary to existing or newly-enacted law, this provision, to such extent (and only to such extent), is and shall be void or voidable. In such instance, **Pride Participant** agrees to immediately defend, indemnify, save and hold Stonewall Columbus harmless to the fullest extent allowed by law.

NOTE: The terms and conditions of this agreement shall apply with respect to **Pride Participant's** operations located at:

Pride Parade & Festival, Goodale and/or Bicentennial/Galbreath Park, June 27-28, 2008

Date: _____

Signed: _____
Pride Participant Signature

Title : _____
Pride Participant Title

PRIDE DATES & DEADLINES

Cancellations with Refund, less 10% processing fee	June 2, 2008 5:00 p.m.
Application & Payment Deadline	June 9, 2008 5:00 p.m.
Parade Float/Vehicle Cancellation less 10% processing fee	June 23, 2008
Pride Parade Floats/Vehicles In Place Parade Step-off	June 28, 2008 11:00 a.m. 1:00 p.m.
Pride Festival	June 28, 2008 12:00 p.m. - 7:00 p.m.
Booth Teardown	June 28, 2008 8:00 p.m. - 9:00 p.m.
Table & Chairs Deposit Voucher Signed by Stonewall Volunteer	June 28, 2008 by 9:00 p.m.

PRIDE PARTICIPANT REGISTRATION CHECKLIST

- Pride Participant Application.
- Pride Participant Fee Schedule. Check your math !
- Pride Participant Contract.
- Pride Participant Payment Form and Payment as indicated below:
 - Check made payable to Stonewall Columbus
 - Money Order made payable to Stonewall Columbus
 - Credit Card Information provided on Payment Form
 - Cash payments made in person at Stonewall Columbus
- Hold Harmless Agreement.
- Certificate of General Liability Insurance (**optional**).
- Copy of all materials for your records.
- Return all materials and this checklist to:

Stonewall Columbus
1160 North High Street
Columbus, Ohio 43201

Please call Jan Richards at Stonewall Columbus if you have any questions:
(614) 930-2265 or (614) 299-7764

Thank you for your support!